Technofocus

Deploy and Adopt Microsoft 365 Copilot + Agents

Course Overview

Duration - 12 Hours | Level - Intermediate

Microsoft 365 Copilot is an AI-powered productivity tool that uses large language models (LLMs) and integrates your data with the Microsoft Graph and Microsoft 365 Apps. In this course your will learn how Copilot provides real-time intelligent assistance, enabling users to enhance their creativity, productivity, and skills. You will learn about technical requirements to access and configure Copilot in your organization and how you can extend it ? using plugins.

Course Modules

Day 1

Driving Business Value and adoption with Microsoft 365 Copilot Agents

Microsoft 365 Copilot Overview

Introduction to Microsoft 365 Copilot Chat

Agents Introduction

Agents in Microsoft 365

Copilot Customization and Extensibility Overview

Copilot Business Value

Data Security and Governance Overview

Copilot Adoption and Analytics

Partner Go-to-Market (GTM) resources

Hands on Labs

Drive event planning with Microsoft 365 Copilot Chat

Create and configure an agent in Copilot Chat

Enhance employee productivity with pre-built agents

Empower your sellers with Microsoft 365 Copilot

Empower Team Collaboration and Content Creation with Copilot Pages

Day 2

Prepare your organization for Microsoft 365 Copilot

Extend Microsoft 365 Copilot with Agents

Agent Options for Microsoft 365

Extend Copilot by building Declarative agents

Choosing the right tools to build your agents

Build agents with Copilot Studio Agent builder

Build SharePoint Agents

Building declarative agents with Copilot Studio

Add skills with Copilot Studio Actions

Publish your agents

Hands on Labs

Extend Microsoft 365 Copilot Chat with a HR Agent built using Microsoft Copilot Studio

Build a poetic declarative agent using Microsoft 365 Agents Toolkit

Create a Career guidance SharePoint agent

Day 3

Customize Microsoft 365 Copilot and Build your own agents

Build custom engine agents with Copilot Studio

Agent flows and autonomous agents

Manage Agents at Scale

Copilot agents and controls

Agent Security and Governance

Agent Management Controls

Protections and IT Controls

Cost Controls

Hands on Labs

Build an autonomous agent and implement agent flows to Streamline IT Support Operations using Copilot Studio

Implement prompt action to generate quiz questions based on a topic